

Ebbetts Pass Fire District



BOARD OF DIRECTORS NOTICE OF REGULAR MEETING **9:00 A.M. Tuesday, June 20, 2023** **1037 Blagen Road, Arnold**

In compliance with recently issued guidelines from the State of California and other governing agencies, and in order to aid in keeping the public safe, Ebbetts Pass Fire District (EPFD) continues to conduct our Board Meeting via teleconference in addition to the physical location.

To access the meeting please visit [zoom.us](https://us06web.zoom.us/j/86023977219) website and enter Meeting ID: 860 2397 7219 with passcode: 699124. If you need assistance in accessing this information, please email epfd@epfd.org or call the EPFD office at 209-795-1646, Monday through Friday, 8:00 am to 5:00 pm. You may also register in advance for this meeting: <https://us06web.zoom.us/j/86023977219?pwd=ZlRkUUhPRnRLVytJMVBMR09WMIJhdz09>.

If you would like to comment on any item on our Agenda or an item not on the Agenda, please submit those in writing to our office at PO Box 66, 1037 Blagen Road, Arnold CA 95223 or via email at epfd@epfd.org at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference online.

MEMBERS OF THE BOARD

J. Scott McKinney, President Mike Barr, Secretary
Denny Clemens Jon Dashner Pete Neal

Concerning Public Comment

Please Note: The Board of Directors offers the opportunity for the public to speak to specific agenda items during the time that agenda item is discussed by the Board. The Board also allows an opportunity for the public to speak on non-agenda items during "public comments" prior to the conclusion of the meeting. The Board may not make any decision related to non-agendized items until the next Board meeting.

AGENDA

1. **Call to Order, Flag Salute, Roll Call**
2. **Public Appearances/Comment**: The Board will hear public comment on any agendized or non-agendized item. The Board may discuss public comment but may not take action.
3. **Consent Items**: Board action limited to discussion and approval of:
 - 3.1. Minutes: 05/16/23
 - 3.2. Acceptance of May 2023 Checks Listings and Authorize to File for Audit

NOTICE OF REGULAR MEETING – continued

June 20, 2023

4. **Committee Reports:** The Board will discuss the status of the following matters. The Board may take action on recommendations and/or give direction to staff or committee members related to follow-up on specific matters addressed by the committee.
 - 4.1. **Finance Committee** (Directors Dashner & Barr)
 - 4.2. **Personnel/Safety Committee** (Directors Dashner & McKinney)
 - 4.3. **Fire Prevention Committee** (Directors Neal & Clemens)
 - 4.4. **Apparatus/Equipment Committee** (Directors McKinney & Neal)

5. **Scheduled Items:** The Board will discuss and take action on the specific items listed below.
 - 5.1. **Braun Northwest:** New Ambulance Build - Increase in Chassis Cost
 - 5.2. **Big Trees MD:** Presentation of NFPA 1582 Physical Medical Exam Program
 - 5.3. **Ebbetts Pass Fire District:** Introduction - Begin 30-day Review
Draft Policy 6800 Personnel – Physical Medical Exam
 - 5.4. **Calaveras County Building Dept:** Notice of Violation APN 028-011-002 & 028-011-003
 - 5.5. **Calaveras County Building Dept:** Notice of Violation APN 028-001-42
 - 5.6. **Calaveras County Building Dept:** MOU with Calaveras County Fire JPA
 - 5.7. **United States Forest Service:** Response Letter for Proposed Special Land Use Permit
 - 5.8. **County of Calaveras Office of the Auditor-Controller:** District Signature Authorization
 - 5.9. **County of Calaveras Office of the Auditor-Controller:** Special District Budget Adjustment
 - 5.10. **California Special Districts Association:** CSDA Board of Directors Election Ballot – Term 2024 – 2026; Seat C – Sierra Network
 - 5.11. **Special District Risk Management Authority:** Notification of Election Ballot – 2023 SDRMA Board of Directors Election

6. **Reports:** The Board will hear reports on the following matters. The Board may discuss information contained in these reports.
 - 6.1. **Administrative Report**
 - 6.2. **Legislative Report**
 - 6.3. **Administrative – EMS**

7. **Comments, Questions, and Consideration:** The Board will entertain comments and questions from the following individuals or representatives. The Board may discuss these comments or questions on these items but may not take action.
 - 7.1. **Board Members**
 - 7.2. **Firefighters' Association**
 - 7.3. **Employees' Group**
 - 7.4. **Public Comments**

8. **Adjournment of Regular Meeting**

ADMINISTRATIVE STAFF:

Michael Johnson, Fire Chief Cheryl Howard, Secretary

Ebbetts Pass Fire District



MINUTES

Board of Directors

May 16, 2023

SUBJECT TO APPROVAL

1. The meeting was called to order with additional accommodation for the public through the use of Zoom Meetings at 9:00 A.M. Board President Scott McKinney called the meeting to order and the Pledge of Allegiance was recited.

Directors present: Michael Barr Absent: Denny Clemens
Jon Dashner
Scott McKinney
Pete Neal

District personnel present: Fire Chief Mike Johnson
District Secretary Cheryl Howard
Battalion Chief Rodney Hendrix
Jim Eaves, Bryn Buhler, Sean Bitner

Public present: Dana Nichols
Others present via Zoom Meeting: none

2. **PUBLIC APPEARANCES/COMMENT**
None

3. **CONSENT ITEMS**

Mr. Neal made a motion to approve Consent Items 3.1. and 3.2. Mr. Barr seconded; motion passed 4-0 (AYES: Barr, Dashner, McKinney, Neal; ABSENT: Clemens).

4. **COMMITTEE REPORTS**

4.1. Finance Committee

Chief Johnson reported the committee members estimated there would be a nearly \$5 million carryover for this fiscal year.

4.1.1. 5-Year Capital Outlay Update Fiscal Years 2023-24 through 2026-27

After some discussion, Mr. Neal made a motion to approve the 5-Year Capital Outlay for Fiscal Years 2023-24 through 2026-27 as updated. Mr. Barr seconded; motion passed 4-0 (AYES: Barr, Dashner, McKinney, Neal; ABSENT: Clemens).

4.1.2. Proposed Preliminary Budget Fiscal Year 2023-24

Mr. Barr made a motion to approve the Preliminary Budget for fiscal year 2023-24 as presented. Mr. Dashner seconded; motion passed 4-0 (AYES: Barr, Dashner, McKinney, Neal; ABSENT: Clemens).

4.2. Personnel/Safety Committee

Chief Johnson reported Firefighter-Paramedic Mark Prozorov was moving swiftly through the hiring contingencies. He also noted the great safety record by staff with no new injuries.

4.3. Fire Prevention Committee

Chief Johnson reported there had been no meeting but there have been activities happening.

4.4. Apparatus/Equipment Committee

No report.

5. **SCHEDULED ITEMS**

5.1. DHCS: Public Provider Ground Emergency Medical Transportation (PP-GEMT) Program

Chief Johnson reported this was the timeframe for the PP-GEMT and more would follow as more of the process would be forthcoming.

5.2. LAFCO Resolution Adopting Proposed Budget 2023-24

Chief Johnson noted their budget was similar to the previous year.

5.3. MCEMSA email 2022: Cardiac Arrest Registry to Enhance Survival (CARES)

Chief Johnson noted the pride the District had in some of the highest save rates. Firefighter-EMT Sean Bitner also shared about the recent use of the Lucas device and the potential for additional saves with its use.

5.4. EPFD Personnel Pay Schedule Fiscal Year 2023-24

Mr. Dashner made a motion to approve the Pay Schedule for fiscal year 2023-24 as presented. Mr. Neal seconded; motion passed 4-0 (AYES: Barr, Dashner, McKinney, Neal; ABSENT: Clemens).

5.5. Calaveras County Dept. Integrated Waste Management: Hearing on Solid Waste Parcel Fee

Chief Johnson reported this had been included for the Board's information.

5.6. Possible Support of Citizens' Initiative to Pass 1% Sales Tax for Local Fire Service Staffing

Chief Johnson reported that Dana Nichols was present in the stead of Bertha Underhill to provide information about the proposed citizens' initiative. Dana Nichols gave information about the initiative including its ability to keep other entities such as the County from reaching into its coffers should it be approved by the voters. He added that the previous initiative measure failed by such a small margin and the need for additional funding for all the fire districts in the county was great. The Citizens' Committee was looking for endorsement by the District through

its Board and Dana Nichols noted the District's support would mean a lot. Much discussion continued about the Committee's plans and efforts including direct mailings and larger team of volunteers for assistance.

Rodney Hendrix reported that the Ebbetts Pass Firefighters Association and the Local #3581 had both met independently and members voted to endorse the proposed sales tax measure. He noted the advantages for the District to be able to fund additional personnel.

Mr. Dashner made a motion to endorse the Calaveras County Citizens' measure to increase the sales tax in support of fire department staffing. Mr. Barr seconded; motion passed 3-1-0 (AYES: Barr, Dashner, McKinney; ABSTAIN: Neal; ABSENT: Clemens).

6. REPORTS

6.1. Administrative Report

Chief Johnson reported there continued to be discussion regarding the Sta. 3 staffing and supervision issue.

6.2. Legislative Report

Chief Johnson briefly reviewed the Governor's budget and the designation of May 22-26 as Mental Health Awareness Week.

6.3. Administrative - EMS

Chief Johnson noted the Mountain Counties EMS Agency's recent use of a training manikin helped the District's newest recruit to complete his required 5-call in only one day.

7. COMMENTS, QUESTIONS, CONSIDERATIONS

7.1. Board Members

Mr. Dashner thanked the staff for the consistency in their high level of work for our community.

7.2. Firefighters Association

Jim Eaves noted the recent work done for the annual fundraiser mailing and added that the sign-up sheet for the beer booth and BBQ was posted.

7.3. Employees' Group

Rodney Hendrix thanked the Board members for endorsing the Calaveras County Citizens' tax measure.

7.4. Public Comments

None

8. ADJOURNMENT

Mr. Barr made a motion to adjourn. Mr. Dashner seconded; motion passed 4-0. 10:18 A.M.

Respectfully submitted,

Cheryl Howard
District Secretary

**County of Calaveras
General Ledger Summary
Balance Sheet Accounts
As of 5/31/2023**

Fund 2290 Ebbetts Pass Fire

<u>Object Code</u>	<u>Object Description</u>		<u>Balance</u>
<u>Assets</u>			
1006	Cash in Treasury	22900000	5,354,995.26
1007	Outstanding Checks	22900000	(1,484.32)
1016	Imprest Cash	22900000	40,000.00
Total Assets			<u>\$5,393,510.94</u>
<u>Liabilities</u>			
2002	Accounts Payable	22900010	108,440.49
2009	Sales Tax Payable	22900010	67.03
2091	Accts Payable - Staledated Cks	22900010	4,532.26
Total Liabilities			<u>\$113,039.78</u>
<u>Fund Balance</u>			
3002	Fund Bal Unreserv/Undesign	22900000	4,090,586.93
3043	Reserve for Imprest Cash	22900000	40,000.00
Total Fund Balance			<u>\$4,130,586.93</u>
Year-to-Date Revenues			\$6,977,072.71
Year-to-Date Expenditures			\$5,827,188.48
Year-to-Date Transfers In			\$0.00
Year-to-Date Transfers Out			\$0.00
Year-to-Date Clearing Accounts			<u>\$0.00</u>
Total Fund Equity			<u>\$5,280,471.16</u>
Total Liabilities and Fund Equity			<u>\$5,393,510.94</u>

REVENUE ACCOUNT SUMMARY SHEET - May 2023

Fire Operations:	F				
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Property Tax - Current Secured	4010	2,482,469	0.00	2,477,872.40	100%
Administrative Fee (SB2557)	4013	(46,672)	0.00	(45,836.12)	98%
Unitary Tax	4015	62,824	0.00	64,530.73	103%
Supplemental Tax - Current Secured	4017	40,784	0.00	49,862.47	122%
Property Tax - Current Unsecured	4020	23,859	0.00	24,962.54	105%
Supplemental Tax - Current Unsecured	4027	2,357	0.00	2,053.02	87%
Prior Unsecured Taxes	4040	3,409	0.00	961.74	28%
Transient Occupancy Taxes	4072	75,000	0.00	57,296.94	76%
Interest	4300	5,000	0.00	35,362.71	
HOPTR	4463	20,705	2,958.38	19,722.54	95%
State Grant - OTS & RFC	4455	91,000	0.00	85,426.11	
Timber Tax	4465	-	0.00	88.32	
State Aid for Public Safety (Prop 172)	4472	36,000	0.00	18,493.67	
Federal Grant - AFG	4505	-	0.00	0.00	
Reimbursement - Personnel	4542	50,000	0.00	0.00	0%
Reimbursement - Equipment	4543	5,000	0.00	0.00	0%
Charges for Current Service (hydrants)	4679	10,500	0.00	0.00	0%
Other Refund - Prior Year Taxes	4684	-	0.00	0.00	
Training Fees	4689	-	2,655.00	9,630.00	
Gifts/Donations	4707	-	500.00	1,100.00	
Refund - Misc.	4708	-	481.50	4,030.98	
Other Revenue	4712	23,028	2,170.21	20,759.65	90%
Miscellaneous Revenue	4713	500	0.00	251.64	50%
Refunds - Insurance	4743	-	0.00	0.00	
CPPA - PGE Rate Credit	4724	-	0.00	1,273.00	
Total		2,885,763	8,765.09	2,827,842.34	98%

EMS/Paramedic Program					
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Special Tax	4077	362,883	0.00	344,672.83	95%
Special Tax - Sustain ALS	4077 S	329,504	0.00	182,216.33	55%
Refunds - Insurance	4743	-	0.00	0.00	
Total		692,387	0.00	526889.16	76%

Ambulance Program					
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Special Tax	4077	830,503	0.00	788,826.33	95%
Special Tax - Sustain ALS	4077 S	1,115,718	0.00	1,186,595.56	106%
Other Programs - State (GEMT)	4479	103,000	56,705.55	160,217.31	
Federal Grant - AFG - Generator	4505	32,685	0.00	0.00	0%
State Other Aid (IGT)	4580	200,000	513,062.89	518,034.71	259%
EMS Transport Revenue	4660	770,000	95,125.83	947,574.88	123%
Collections	4679	-	0.00	2,238.23	
Refunds - Insurance	4743	-	0.00	9,765.23	
Total		3,051,906	664,894.27	3,613,252.25	118%

FIRE OPERATIONS ACCOUNT SUMMARY SHEET - MAY 2023

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-1.001	1,225,853	99,527.12	1,048,779.77	177,073.23	86%
Extra Hire	-1.002	10,000	0.00	965.97	9,034.03	10%
Extra Hire - Intern	-1.003	46,506	2,520.70	24,003.77	22,502.23	52%
ST/TF FF Payments	-1.004	50,000	0.00	0.00	50,000.00	0%
Volunteer FF Relief	-1.005	40,000	478.03	5,440.05	34,559.95	14%
Retirement-UAL	-1.049	101,903	0.00	96,423.90	5,479.10	95%
Retirement	-1.050	170,022	14,449.56	160,139.84	9,882.16	94%
Group Insurance	-1.055	271,500	19,825.96	242,682.06	28,817.94	89%
Uniform Allowance	-1.062	1,500	0.00	1,400.00	100.00	93%
SERVICES & SUPPLIES	5111					
Safety Clothing	-1.111	11,690	0.00	1,023.14	10,666.86	9%
Safety Equipment	-1.115	6,000	0.00	221.72	5,778.28	4%
Communications-Radios	-1.121	5,760	206.96	1,833.39	3,926.61	32%
Communications-Phone	-1.124	8,000	592.88	6,740.14	1,259.86	84%
Food - Fire Line Meals	-1.131	640	0.00	529.77	110.23	83%
Housekeeping	-1.141	6,800	695.84	6,202.68	597.32	91%
Insurance-Prop/Liability	-1.151	34,418	0.00	34,418.00	-	100%
Insurance-Workers Comp	-1.153	57,899	0.00	57,898.30	0.70	100%
Maintenance-Apparatus	-1.181	59,000	1,946.26	34,069.12	24,930.88	58%
Maintenance-Utilities	-1.182	10,000	208.80	4,727.96	5,272.04	47%
Building Maintenance	-1.201	16,280	1,165.55	17,181.76	(901.76)	106%
Emergency Care/Rescue	-1.211	1,275	0.00	0.00	1,275.00	0%
Memberships	-1.221	8,015	0.00	9,410.00	(1,395.00)	117%
Office Expense	-1.241	12,050	385.00	2,849.06	9,200.94	24%
Office Expense-Postage	-1.243	1,000	29.90	399.15	600.85	40%
Office Expense-Copies	-1.245	690	32.30	389.64	300.36	56%
Professional Services	-1.271	33,000	0.00	12,840.32	20,159.68	39%
Small Tools/FF Equipment	-1.401	23,000	2,485.12	25,478.29	(2,478.29)	111%
Small Tools-Hose/SCBA	-1.402	9,000	5,747.53	8,036.03	963.97	89%
Special District Expense	-1.411	18,650	194.82	8,039.28	10,610.72	43%
SDE--Health Maintenance	-1.412	14,700	0.00	2,492.04	12,207.96	17%
Training	-1.422	12,500	0.00	13,952.43	(1,452.43)	112%
Travel/Education	-1.478	9,000	1,016.18	1,366.30	7,633.70	15%
Transportation Fuel	-1.480	20,000	1,101.86	22,485.28	(2,485.28)	112%
Utilities - Water/Sewer	-1.501	4,660	737.58	5,066.52	(406.52)	109%
Utilities - Electrical	-1.504	5,440	1,030.08	9,706.75	(4,266.75)	178%
Utilities - Propane	-1.505	10,400	1,119.70	14,484.66	(4,084.66)	139%
LAFCO Fee	5627	4,370	0.00	4,312.96	57.04	99%
FIXED ASSETS						
Building Fund: Structures	5640	271,698	0.00	285,685.22	(13,987.22)	105%
Equipment	5701	327,402	0.00	333,409.17	(6,007.17)	0%
Fire Operation Fund Totals		2,920,621	155,497.73	2,505,084.44	415,536.56	86%

CHECKS ISSUED LISTING - MAY 2023 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
5001.1.001: SALARIES			
	25248, 25385 Payroll / Statutory Elective Withholding		90,280.24
	25248, 25385 Paychex Fee	employer cost	272.02
1129236, 1129850	PARS	EE withholding	202.62
	25249, 25386 EPFF Local #3581	dues and meals withholding	950.95
	25473 PERS	EE portion; ER paid EE portion	7,821.29
5001.1.002: EXTRA HIRE			<i>none issued</i>
5001.1.003: EXTRA HIRE - SPECIAL			
	25248, 25385 Payroll / Statutory Elective Withholding		2,340.70
1129236, 1129850	PARS	EE withholding	180.00
5001.1.004: Expenditure: ST/TF Firefighter Payment			<i>none issued</i>
5001.1.005: Expenditure: Volunteer Firefighter Payment			
	1130040 PARS	trust admin fee	478.03
5001.1.049: RETIREMENT UAL PREPAYMENT & LOAN			<i>none issued</i>
5001.1.050: RETIREMENT (PERS)			
	25473 PERS	employer portion	14,449.56
5001.1.055: GROUP INSURANCE			
	25248, 25385 Supplemental Life Premium Withholding		-109.06
	1129788 FDAC-EBA	vision/dental/life premium	1,187.27
	1129790 SDRMA-Employee Benefit Service - medical premium		17,844.75
	1129789 LV FF Health & Welfare Trust	medical premium	903.00
5001.1.062: UNIFORM ALLOWANCE			<i>No longer identified separate of pay.</i>
5111.1.111: SAFETY CLOTHING			<i>none issued</i>
5111.1.115: SAFETY EQUIPMENT			<i>none issued</i>
5111.1.121: COMMUNICATIONS: RADIOS			
	1129782 Tower Works	radio holsters	206.96

CHECKS ISSUED LISTING - MAY 2023 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.124: COMMUNICATIONS: TELEPHONE			
1129770	Comcast	phone/internet	166.57
1129767	Verizon Wireless (Cell Co)	monthly charges	151.39
1130031	AT&T	monthly charges	93.72
1130033	Comcast	phone/internet	181.20
5111.1.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.1.141: HOUSEHOLD EXPENSE			
1129758	Anchor Pest Control	pest control	96.00
1129759	Aramark	coverall/rag service	181.63
1129765	CA Waste Recovery	trash removal	123.09
1129771	Ebbetts Pass Lumber Co	cleaning items	46.52
1129778	Middleton's	microwaves (2)	137.06
1129784	US Bank	light bulbs	111.54
5111.1.151: INSURANCE: PROPERTY/LIABILITY			<i>none issued</i>
5111.1.153: INSURANCE: WORKER'S COMPENSATION			<i>none issued</i>
5111.1.181: MAINTENANCE: APPARATUS			
1129760	Arnold Auto Supply	U1008: batteries; U5: valve core	567.79
1129781	Chains Required	U1009: chains & credit	16.32
1129784	US Bank	vehicle wax and sprayers	101.86
1129784	US Bank	U1009: battery	157.64
1130038	Mello Transmission Co	U1008: filter kit	108.44
1130036	John Deere Power Plan	U6008: maint service, oil change	994.21
5111.1.182: MAINTENANCE: UTILITIES			
1129760	Arnold Auto Supply	U3021: battery	208.80
5111.1.201: BUILDING & GROUNDS MAINTENANCE			
1129762	Alcal Glass & Supply	replace broken window in trng rn	190.00
1129768	CISCO Fire Sprinklers	FDC repair	908.40
1129722	Ebbetts Pass Gas Service	remove bird from furnace Sta.1	50.00
1129771	Ebbetts Pass Lumber Co	paint supplies, shower repair	17.15
5111.1.211: EMERGENCY CARE			<i>none issued</i>
5111.1.221: MEMBERSHIPS/SUBSCRIPTIONS			

CHECKS ISSUED LISTING - MAY 2023 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
	1112069 US Bank	NFPA	175.00
5111.1.241: OFFICE EXPENSE			
	1129784 US Bank	spam blocker	10.00
	1130041 Streamline	website migration fee	375.00
5111.1.243: OFFICE EXPENSE: POSTAGE			
	JE Calaveras Co	checks postage	
5111.1.245: OFFICE EXPENSE: COPIES			
	1130039 Power Business Technology	copier maintenance	32.30
5111.1.271: PROFESSIONAL SERVICES			<i>none issued</i>
5111.1.401: SMALL TOOLS/FF EQUIPMENT			
	1129766 Cascade Fire Equipment	gauges for hydrant maint	309.55
	1129774 Hi-Tech EVS	Hurst tool maintenance (3)	2,090.00
	1129784 US Bank	filter, tape	85.57
5111.1.402: SMALL TOOLS: HOSE / SCBA			
	1129776 L N Curtis & Sons	clamp for single-jacket hose	5,747.53
5111.1.411: SPECIAL DISTRICT EXPENSE			
	1129784 US Bank	EPN program	28.83
	1129784 US Bank	Active 911 subscription	15.00
	1129763 CA Dept of Justice	volunteer fingerprint check	64.00
	1129773 Gateway Press	change banner date system	58.99
5111.1.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE			<i>none issued</i>
5111.1.422: TRAINING			<i>none issued</i>
5111.1.478: TRAVEL/EDUCATION/TRAINING			
	1129784 US Bank/CSDA, Hyatt	Gen Manager Leadership Summit/hotel	1,016.18
5111.1.480: TRANSPORTATION FUEL			
	1129784 US Bank	unleaded fuel U3023	50.84
	25376 Hunt & Sons Inc	diesel fuel	575.96
	1130034 Ebbetts Pass Gas Service	unleaded fuel	475.06

CHECKS ISSUED LISTING - MAY 2023 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.501: UTILITIES: WATER/SEWER			
1129764	CCWD	water/sewer	737.58
5111.1.504: UTILITIES: ELECTRICITY			
JE CPPA		electricity	1,030.08
5111.1.505: UTILITIES: PROPANE			
1129722, 1130034	Ebbetts Pass Gas Service	propane	1,119.70
5640 F: STRUCTURES			<i>none issued</i>
5701 F: EQUIPMENT			<i>none issued</i>

ENGINE PARAMEDIC PROGRAM ACCOUNT SUMMARY SHEET - May 2023

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-2.001	411,145	23,754.33	303,943.89	107,201.11	74%
Retirement-UAL	-2.049	56,226	0.00	53,282.07	2,943.93	95%
Retirement	-2.050	61,749	5,125.98	59,255.65	2,493.35	96%
Group Insurance	-2.055	98,800	6,879.54	88,323.33	10,476.67	89%
Uniform Allowance	-2.062	600	0.00	600.00	-	100%
SERVICES & SUPPLIES	5111					
Safety Clothing	-2.111	2,775	367.87	501.85	2,273.15	18%
Safety Equipment	-2.115	1,000	0.00	23.77	976.23	2%
Communications-Radios	-2.121	1,440	51.74	334.78	1,105.22	23%
Communications-Phone	-2.124	2,000	148.22	1,685.03	314.97	84%
Food/Meals	-2.131	160	0.00	77.94	82.06	49%
Housekeeping	-2.141	1,700	173.96	1,502.04	197.96	88%
Insurance-Prop/Liability	-2.151	6,884	0.00	6,883.00	1.00	100%
Insurance-Workers Comp	-2.153	11,580	0.00	11,579.85	0.15	100%
Maintenance-Apparatus	-2.181	2,900	0.00	0.00	2,900.00	0%
Building & Grounds Maint.	-2.201	4,070	291.39	3,108.55	961.45	76%
Copier Maintenance	-2.245	175	8.07	84.71	90.29	48%
Professional Services	-2.271	2,200	0.00	2,141.37	58.63	97%
Special District Expense	-2.411	1,030	7.21	1,077.21	(47.21)	105%
SDE--Health Maintenance	-2.412	3,300	0.00	698.00	2,602.00	21%
Training	-2.422	4,000	0.00	3,399.87	600.13	85%
Travel/Education	-2.478	2,700	0.00	27.54	2,672.46	1%
Transportation Fuel	-2.480	7,200	1,138.61	5,479.91	1,720.09	76%
Utilities - Water/Sewer	-2.501	1,165	184.40	1,143.43	21.57	98%
Utilities - Electrical	-2.504	1,360	257.52	2,426.67	(1,066.67)	178%
Utilities - Propane	-2.505	2,600	279.92	3,621.15	(1,021.15)	139%
SPECIAL TAX HANDLING FEE	5411	3,629	0.00	3,605.52	23.48	99%
Engine Paramedic Program Totals		692,388	38,668.76	554,807.13	137,580.87	80%

CHECKS ISSUED LISTING - MAY 2023 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
5001.2.001: SALARIES			
	25248, 25385 Payroll / Statutory Elective Withholding / Paychex Fee		21,116.90
1129236, 1129850	PARS	EE withholding	0.00
	25249, 25386 EPFF Local #3581	dues and meals withholding	402.26
	25473 PERS	EE portion; ER paid EE portion	5,125.98
5001.2.049: RETIREMENT UAL PREPAYMENT & LOAN			<i>none issued</i>
5001.2.050: RETIREMENT (PERS)			
	25473 PERS	employer portion	4,650.17
5001.2.055: GROUP INSURANCE			
	25248, 25385 Supplemental Life Premium Withholding		-23.33
	1129788 FDAC-EBA	vision/dental/life premium	384.00
	1129790 SDRMA-Employee Benefit Service - medical premium		6,518.87
5001.2.062: UNIFORM ALLOWANCE		<i>No longer identified separate of pay.</i>	
5111.2.111: SAFETY CLOTHING			
	1129785 Glenn Verkerk	reimburse wildland boots	367.87
5111.2.115: SAFETY EQUIPMENT			<i>none issued</i>
5111.2.121: COMMUNICATIONS: RADIOS			
	1129782 Tower Works	radio holsters	51.74
5111.2.124: COMMUNICATIONS: TELEPHONE			
	1129770 Comcast	phone/internet	41.64
	1129767 Verizon Wireless (Cell Co)	monthly charges	37.85
	1130031 AT&T	monthly charges	23.43
	1130033 Comcast	phone/internet	45.30
5111.2.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.2.141: HOUSEHOLD EXPENSE			
	1129758 Anchor Pest Control	pest control	24.00
	1129759 Aramark	coverall/rag service	45.41
	1129765 CA Waste Recovery	trash removal	30.77

CHECKS ISSUED LISTING - MAY 2023 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
5111.2.141: HOUSEHOLD EXPENSE - cont.			
1129771	Ebbetts Pass Lumber Co	cleaning items	11.63
1129778	Middleton's	microwaves (2)	34.27
1129784	US Bank	light bulbs	27.88
5111.2.151: INSURANCE: PROPERTY/LIABILITY			<i>none issued</i>
5111.2.153: INSURANCE: WORKER'S COMPENSATION			<i>none issued</i>
5111.2.181: MAINTENANCE: APPARATUS			
1114758	US Bank	U1008: batteries; U5: valve core	82.45
1115049	Arnold Auto Supply	U2102:freon,ATF,fuel filter;U100	25.72
5111.2.201: BUILDING & GROUNDS MAINTENANCE			
1129762	Alcal Glass & Supply	replace broken window in trng rn	47.50
1129768	CISCO Fire Sprinklers	FDC repair	227.10
1129722	Ebbetts Pass Gas Service	remove bird from furnace Sta.1	12.50
1129771	Ebbetts Pass Lumber Co	paint supplies, shower repair	4.29
5111.2.245: OFFICE EXPENSE: COPIES			
1130039	Power Business Technology	copier maintenance	8.07
5111.2.271: PROFESSIONAL SERVICES			<i>none issued</i>
5111.2.402: SMALL TOOLS: HOSE / SCBA			<i>none issued</i>
5111.2.411: SPECIAL DISTRICT EXPENSE			
1129784	US Bank	EPN program	7.21
5111.2.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE			<i>none issued</i>
5111.2.422: TRAINING			<i>none issued</i>
5111.2.478: TRAVEL/EDUCATION/TRAINING			<i>none issued</i>
5111.2.480: TRANSPORTATION FUEL			
15423	Hunt & Sons Inc	diesel fuel	1,136.61
5111.2.501: UTILITIES: WATER/SEWER			
1129764	CCWD	water/sewer	184.40

CHECKS ISSUED LISTING - MAY 2023 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
5111.2.504: UTILITIES: ELECTRICITY			
	JE CPPA	electricity	\$257.52
5111.2.505: UTILITIES: PROPANE			
1129722, 113003	Ebbetts Pass Gas Service	propane	\$279.92
5411 P: SPECIAL TAX HANDLING FEE			<i>none issued</i>

AMBULANCE PROGRAM ACCOUNT SUMMARY SHEET - May 2023

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-3.001	1,596,163	124,420.23	1,321,829.53	274,333.47	83%
Retirement-UAL	-3.049	96,216	0.00	90,813.39	5,402.61	94%
Retirement	-3.050	185,670	14,164.93	166,468.49	19,201.51	90%
Group Insurance	-3.055	401,728	31,152.96	361,370.15	40,357.85	90%
Uniform Allowance	-3.062	3,000	0.00	2,600.00	400.00	87%
SERVICES & SUPPLIES	5111					
Safety Clothing	-3.111	13,860	455.80	4,623.81	9,236.19	33%
Safety Equipment	-3.115	5,750	0.00	159.57	5,590.43	3%
Communications-Radios	-3.121	4,200	275.12	3,858.86	341.14	92%
Communications-Phone	-3.124	10,000	741.10	8,425.19	1,574.81	84%
Food - Fire Line Meals	-3.131	800	0.00	437.08	362.92	55%
Housekeeping	-3.141	8,500	869.80	7,510.37	989.63	88%
Insurance-Prop/Liability	-3.151	27,535	0.00	27,535.00	-	100%
Insurance-Workers Comp	-3.153	46,319	0.00	46,318.39	0.61	100%
Maintenance-Ambulances	-3.183	31,250	1,613.76	22,577.00	8,673.00	72%
Building Maintenance	-3.201	20,350	1,456.93	20,572.01	(222.01)	101%
Emergency Care/Rescue	-3.211	43,080	5,792.39	43,753.15	(673.15)	102%
Memberships	-3.221	150	0.00	0.00	150.00	0%
Office Expense	-3.241	4,800	382.09	1,940.63	2,859.37	40%
Office Expense - Copies	-3.245	860	40.38	468.68	391.32	54%
Professional Services	-3.271	69,934	1,106.25	63,633.28	6,300.72	91%
Small Tools/FF Equipment	-3.401	7,050	0.00	7,833.45	(783.45)	111%
Special District Expense	-3.411	10,450	496.53	11,902.42	(1,452.42)	114%
SDE--Health Maintenance	-3.412	23,100	855.00	5,330.20	17,769.80	23%
SDE--Administrative Fee	-3.413	3,800	0.00	0.00	3,800.00	0%
Training	-3.422	12,000	435.53	12,020.08	(20.08)	100%
Travel/Education	-3.478	4,500	0.00	137.73	4,362.27	3%
Transportation Fuel	-3.480	22,000	589.91	26,815.32	(4,815.32)	122%
Utilities - Water/Sewer	-3.501	5,815	921.97	5,876.05	(61.05)	101%
Utilities - Electrical	-3.504	6,800	1,287.60	12,133.45	(5,333.45)	178%
Utilities - Propane	-3.505	13,000	1,399.62	18,105.83	(5,105.83)	139%
Bank Charges	5403 A	-	0.00	0.00	-	
SPECIAL TAX HANDLING FEE	5411	22,757	0.00	22,733.23	23.77	100%
REFUND OVERPAYMENT	5612	13,000	0.00	14,410.26	(1,410.26)	111%
Bad Debts (NSF checks)	5616	-	0.00	0.00	-	
FIXED ASSETS						
Building Fund: Structures	5640	-	0.00	0.00	-	
Equipment	5701	314,000	0.00	52,304.25	261,695.75	
Ambulance Program Totals		3,028,437	188,457.90	2,384,496.85	643,940.15	79%

CHECKS ISSUED LISTING - MAY 2023**STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
5001.3.001: SALARIES			
25248, 25385	Payroll / Statutory Elective Withholding / Paychex Fee		111,391.37
1129236, 1129850	PARS	EE withholding	0.00
25249, 25386	EPFF Local #3581	dues and meals withholding	2,096.79
25473	PERS	EE portion; ER paid EE portion	14,164.93
5001.3.049: RETIREMENT UAL PREPAYMENT & LOAN			<i>none issued</i>
5001.3.050: RETIREMENT (PERS)			
25473	PERS	Employer Portion	12,008.65
5001.3.055: GROUP INSURANCE			
25248, 25385	Supplemental Life Premium Withholding		-123.71
1129788	FDAC-EBA	vision/dental/life premium	2,016.43
1129790	SDRMA-Employee Benefit Service - medical premium		29,260.24
5001.3.062: UNIFORM ALLOWANCE		<i>No longer identified separate of pay.</i>	
5111.3.111: SAFETY CLOTHING			
1129761	Alex Baker	reimburse structure boots	455.80
5111.3.115: SAFETY EQUIPMENT			<i>none issued</i>
5111.3.121: COMMUNICATIONS: RADIOS			
1129782	Tower Works	radio holsters	258.70
1130032	Columbia Communications	UHF antenna	16.42
5111.3.124: COMMUNICATIONS: TELEPHONE			
1129770	Comcast	phone/internet	208.21
1129767	Verizon Wireless (Cell Co)	monthly charges	189.24
1130031	AT&T	monthly charges	117.15
1130033	Comcast	phone/internet	226.50
5111.3.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.3.141: HOUSEHOLD EXPENSE			
1129758	Anchor Pest Control	pest control	120.00
1129759	Aramark	coverall/rag service	227.04

CHECKS ISSUED LISTING - MAY 2023**STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
5111.3.141: HOUSEHOLD EXPENSE - cont.			
1129765	CA Waste Recovery	trash removal	153.87
1129771	Ebbetts Pass Lumber Co	cleaning items	58.14
1129778	Middleton's	microwaves (2)	171.33
1129784	US Bank	light bulbs	139.42
5111.3.151: INSURANCE: PROPERTY/LIABILITY			<i>none issued</i>
5111.3.153: INSURANCE: WORKER'S COMPENSATION			<i>none issued</i>
5111.3.183: MAINTENANCE: AMBULANCES			
1129786	Arnold Automotive	oil & filter change service	649.01
1129784	US Bank	U3508: inverter charger	964.75
5111.3.201: BUILDING & GROUNDS MAINTENANCE			
1129762	Alcal Glass & Supply	replace broken window in trng rn	237.50
1129768	CISCO Fire Sprinklers	FDC repair	1,135.50
1129722	Ebbetts Pass Gas Service	remove bird from furnace Sta.1	62.50
1129771	Ebbetts Pass Lumber Co	paint supplies, shower repair	21.43
5111.3.211: EMERGENCY CARE			
1129775	Life Assist, Inc.	medical supplies	1,973.69
1129780	Teleflex	medical supplies	2,155.14
1129787	Zoll Medical Corp	medical supplies	538.35
1130037	Life Assist, Inc.	medical supplies	1,125.21
5111.3.221: MEMBERSHIPS/SUBSCRIPTIONS			<i>none issued</i>
5111.3.241: OFFICE EXPENSE			
1129783	UPS	weight fee	7.09
1130041	Streamline	website migration fee	375.00
5111.3.245: OFFICE EXPENSE - COPIES			
1130039	Power Business Technology	copier maintenance	40.38
5111.3.271: PROFESSIONAL SERVICES			
1130035	Health Management Associate	IGT consultation services	1,106.25
5111.3.401: SMALL TOOLS/FF EQUIPMENT			<i>none issued</i>

CHECKS ISSUED LISTING - MAY 2023**STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
5111.3.411: SPECIAL DISTRICT EXPENSE			
1129784	US Bank	EPN program	36.03
1129784	US Bank	Active 911 subscription	15.00
1129769	API Services	background check	445.50
5111.3.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE			
1129769	Co Occupational Med Partners	hiring physical	855.00
5111.3.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE			<i>none issued</i>
5111.3.422: TRAINING			
1129779	Kyle Salyer	reimburse medic lic renewal	250.00
1129784	ASHI	CPR materials	185.53
5111.3.478: TRAVEL/EDUCATION/TRAINING			<i>none issued</i>
5111.3.480: TRANSPORTATION FUEL			
25376	Hunt & Sons Inc	diesel fuel	589.91
5111.3.501: UTILITIES: WATER/SEWER			
1129764	CCWD	water/sewer	921.97
5111.3.504: UTILITIES: ELECTRICITY			
JE	CPPA	electricity	1,287.60
5111.3.505: UTILITIES: PROPANE			
1129722, 113003	Ebbetts Pass Gas Service	propane	1,399.62
5403 A: TREASURER'S ADMIN FEE			<i>none issued</i>
5411 A: SPECIAL TAX HANDLING FEE			<i>none issued</i>
5640 A: STRUCTURES			<i>none issued</i>
5701 A: EQUIPMENT			<i>none issued</i>
5612 A: REFUNDS			<i>none issued</i>

From: Tami McCallum

Sent: Wednesday, June 7, 2023 11:07 AM

To: Bryn Buhler

Cc: Aaron Downing; Sean Bitner; Mike Johnson; Tami McCallum; Jamie Billingham; Larry McAbee; Bobby Chambers

Subject: RE: 3652-1 - Ebbetts Pass

Hi Bryn,

Have more detail for you as a follow up:

3652-1 – Ebbetts Pass, module is built, through fab and into paint to follow:

\$57,561 – Price we initially bid your chassis at per the proposal.

\$63,786 – Actual cost of chassis on the government side from RAM initially when they accepted the order.

\$6,225.00 – Increase in cost for the government side, prior to finding out this is no longer applicable. We as a company didn't notify customers of the actual cost, unless a VIN was supplied as we feared this could happen.

\$72,593 – 2023 RAM 4500 4x4, chassis in Las Vegas. They initially quoted \$71,965, however they have the doc fees and the total is adjusted for that.

With this, your change order to go to this chassis is \$15,032 from chassis to chassis. It would be the price we bid, minus the price of the retail chassis.

We will still need to account for a few other things:

- 1) Shipping to Braun NW. Looking to see if we can drive them here to save money. Trucking is very expensive right now, however will look at both options.
- 2) All items we discussed below to add to the chassis if applicable.

So first, we need to get this chassis here. I will tell you, the cost won't go down or the availability for any other chassis right now. So we need to know today if this is a go. If so, Jamie will send you a change order for the chassis only, followed by we can address the shipping and other ancillary parts to follow.

This will move your build up, as we already built your module and do into paint this week. It will all depend on parts/pieces, chassis arrival, etc...

Let us know your thoughts.

Best Regards,

Tami McCallum

VP of Sales



Braun Northwest, Inc.

Tel: (360) 557-3214

Fax: (360) 748-0256

Cell: (425) 344-9764

A sense of duty to our customers and the public they serve.

FIRST RESPONDERS COME FIRST

We cannot take care of others if we do not first take care of ourselves. The EPFD has established an Annual Physical program so that the health of the Firefighters and EMTs on crew come first so that you can continue going out there and helping the community!

All EMFD Firefighters, EMTs, Interns and Students will be held to the NFPA 1582 standards the EPFD Annual Physical was designed upon.

PRIVACY & NECESSITY



What happens if there are concerns about your health? That information will stay between you and Dr. Concepcion. You will work with her to get back in the field as soon as possible!



But you say you already have a doctor? Great! Typically, doctors do not follow the standards of the NFPS 1582 physical. After the completion of your physical, they can review all of the information found during this NFPA 1582 - based Annual Physical!

**KEEPING YOU
HEALTHY SO YOU
CAN DO YOUR
JOB. THAT'S THE
GOAL OF THE
ANNUAL
PHYSICAL
EXAM.**

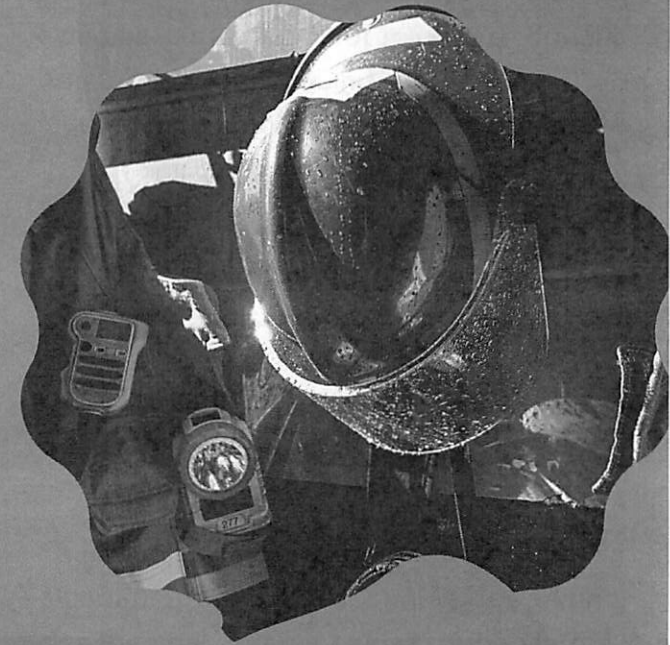
The EPFD Leadership has teamed up with Dr. Maryal Concepcion, family physician, who will be doing your Annual Physical! If you need to reach out with questions regarding your physical, feel free to contact her at the information below!

CONTACT DR. C



b

EPFD ANNUAL PHYSICALS



YOUR GUIDE TO YOUR UPCOMING PHYSICAL

Follow this step by step brochure or scan the QR code below to set up and complete your Annual Physical based on the NFPA 158s standards.



PARTS TO YOUR PHYSICAL

PART 1 HEALTH QUESTIONNAIRE

Complete this 1 month prior to your physical. This gives a comprehensive look at your health history. Scan the QR code to get started!

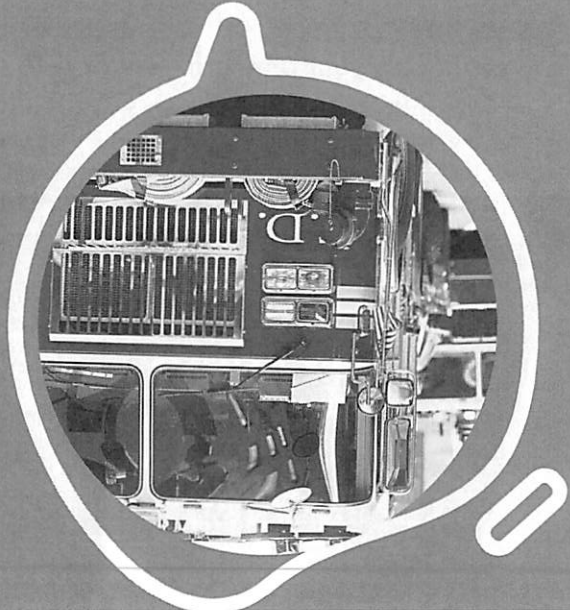


PART 2 PHYSICAL EXAM

Once your form is filled out, you will be able to schedule your physical exam. Please allow for 2 hours for this portion to be completed.

PART 3 REVIEW YOUR RESULTS

This digital summary of your results can be shared with your family doctor, nurse practitioner or PA.



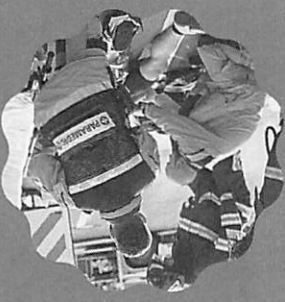
BPPD MEMBERS



CREW



BMT



STUDENT



INTERN

WHY DOES IT MATTER?

Firefighters see and do things that the everyday person could not do. As a result, being a Firefighter puts a person's physical and mental health at risk.

PHYSICAL HEALTH

Physical health can be lifting a person or being able to breathe under your gear. The Annual physical will help ensure you are fit to be there for the public and your fellow Crew members.

MENTAL HEALTH

Mental health in this country is lacking especially when it comes to the mental health of our first responders. The Annual Physical will help screen and provide you resources as needed.

WELLNESS

Most medical diagnoses can be reversed by lifestyle choices. Looking to wellness before only taking care of sickness helps ensure safety and longevity on the job.

PREVENTION

Prevention comes in not only making sure you are preventing injury on the job but also comes in prevention of things like cancer. The Annual Physical will provide guidance on health prevention.

Ebbetts Pass Fire District	POLICY: 6800
Subject: Personnel – Physical Medical Exam	Adoption Date: Draft Revised Date: N/A Review Date: N/A

1. Purpose

To provide a standard of initial, annual, and bi-annual medical physicals for members as defined in this policy.

Provide criteria outlining the approved process for various agency members to adhere regarding minimum medical physicals.

Increase the likelihood of early detection of firefighter occupational medical risks.

2. Member(s) Minimum Physical Medical Exam Requirements

2.1. Auxiliary, Administrative only, and non-primary fire prevention workers must complete a "DOT physical" equivalent physical at time of joining the organization.

2.2. Volunteers, per diem hires, and interns must complete a "New Hire Firefighter Physical" at time of joining the organization.

2.3. Full-time firefighting members must complete a "New Hire Firefighter Physical" at time of joining the organization and complete an "Annual/Biannual Firefighter Physical" every year for those 41 or over and every other year for those 40 and under.

3. Physical Medical Exam Types and Definitions

3.1. DOT (Department of Transportation) physical (Auxiliary, Administrative only, and non-primary fire prevention workers) includes:

- NFPA 1582 Health Questionnaire (Included in the appendix section of this policy)
- Drug test
- Vision
- Hearing
- Blood pressure
- Physical flexibility

*Commercial license DOT certification for DMV is available (additional cost)

3.2. **New Hire Firefighter Physical Medical Exam** (All operational members (volunteer, interns, and new hire full-time firefighters)) includes:

Ebbetts Pass Fire District	POLICY: 6800
Subject: Personnel – Physical Medical Exam	Adoption Date: Draft Revised Date: N/A Review Date: N/A

- NFPA 1582 Health Questionnaire (Included in the appendix section of this policy)
- Blood Pressure
- Physical Exam including hernia
- Pulmonary Function test
- Electrocardiogram test
- Audiometry test
- Vision screen
- Cardiopulmonary Exercise Test (MET-Test)
- Chest X-Ray
- Drug Test (10-Pannel)

3.3. Annual/Biannual Firefighter Physical Medical Exam (full-time firefighters only, ages 40 and younger every odd birthday year, 41 and older every year) includes:

- NFPA 1582 Health Questionnaire (Included in the appendix section of this policy)
- Blood Pressure
- Physical Exam including hernia
- Labs: Complete Blood Count, Comprehensive Metabolic Panel, Urine Analysis, Lipid Panel, Hemoglobin A1C, HIV
- Pulmonary Function test
- Electrocardiogram test
- Audiometry test
- Vision screen
- Cardiopulmonary Exercise Test (MET-Test)

Ebbetts Pass Fire District	POLICY: 6800
Subject: Personnel – Physical Medical Exam	Adoption Date: Draft Revised Date: N/A Review Date: N/A

4. Process to conduct physical

4.1. DOT (Department of Transportation) physical equivalent

Groups this applies - Auxiliary, administrative only, and non-primary fire prevention workers)

- Complete the NFPA 1582 Health Questionnaire (Appendix “B” attached to this policy) and submit to the District physical medical examiner prior to appointment.
- Blood Pressure
- Schedule physical appointment by following steps within Appendix “C” attached to this policy.
- Await results from agency (Medical information is private and will remain confidential between patient and medical provider. Ebbetts Pass Fire District (agency) will only receive the outcome of the physical.)

4.2. New hire firefighters:

Groups this applies - All operational members: volunteer, interns, and new hire full-time firefighters

- Complete the NFPA 1582 Health Questionnaire (Appendix “B” attached to this policy) and submit to the District physical examiner prior to appointment.
- Blood Pressure
- Schedule physical appointment by following steps within Appendix “C” attached to this policy.
- Print Appendix “A” titled “EBBETTS PASS FIRE DISTRICT MEDICAL RELEASE FORM” and bring to physical appointment. Bring the completed form to Ebbetts Pass Fire District administration office to file. (Medical information is private and will remain confidential between patient and medical provider. Ebbetts Pass Fire District (agency) will only receive the outcome of the physical.)

Ebbetts Pass Fire District	POLICY: 6800
Subject: Personnel – Physical Medical Exam	Adoption Date: Draft Revised Date: N/A Review Date: N/A

4.3. Annual/Biannual firefighter physical (full-time firefighters)

Groups this applies – All full-time firefighters (not new hire)

- Complete the NFPA 1582 Health Questionnaire (Appendix “B” attached to this policy) and submit to the District physical examiner prior to appointment.
- Schedule physical appointment by following steps within Appendix “C” attached to this policy between 30 days prior and 30 days after your birthday (Odd birthday years (the age you are turning) for 40 and younger / 41 and over every year.)
- Submit the completed questionnaire 2 weeks before the appointment.
- Print Appendix A titled “EBBETTS PASS FIRE DISTRICT MEDICAL RELEASE FORM” and bring to physical appointment. Bring completed form to Ebbetts Pass Fire District administration office to be filed. (Medical information is private and will remain confidential between patient and medical provider. Ebbetts Pass Fire District (agency) will only receive the outcome of the physical).

5. Optional Medical Offerings:

5.1. Depending on the medical examination provider contracted with the District some, all, or unlisted medical offerings maybe offered to the eligible members at an individual additional cost to the receiving member. These are options for our members if they elect to self-pay for additional services and are not required by our agency.

- Galleri test by Grail
- Calcium cardio score
- Chest X Ray (District covers cost)
- Colonoscopy
- Mammogram
- Pap smear / GYN exam

Ebbetts Pass Fire District	POLICY: 6800
Subject: Personnel – Physical Medical Exam	Adoption Date: Draft Revised Date: N/A Review Date: N/A

Policy 6800 - Page 1 of 1

**Appendix A
EBBETTS PASS FIRE DISTRICT MEDICAL RELEASE FORM**

Employee: _____ Position/Rank: _____

Type of Physical (Circle one): DOT FF New Hire Annual / Biannual

Date of Medical Exam: _____

Medical Physical signature: _____

Below is a list of criteria that will require personnel to address before performing firefighter duties:
(All criteria based off DOT Medical passing standard)

- Blood Pressure of 180/110 or higher
- Vision 20/40 with both eyes tested together, and 20/40 in one eye and at least, 20/70 in the other eye
- Hernia (this is subjective to medical examiner)

The Ebbetts Pass Fire District Medical Physician shall work with effected member and medical general practitioner or workers compensation (whomever is the proper medical follow up provider) to ensure medical information is passed along in totality. Medical information is personal and sensitive and shall not be disseminated with employer besides workers compensation requirements to share with the Fire Chief of the organization.



Calaveras County

Building Department

(209) 754-6390
(209) 754-6396 fax

Website: www.co.calaveras.ca.us

Code Compliance

(209) 754-6326
(209) 754-6328 fax

Notice of Violation

Case Number: CE22-0091

Date of Notice: 05/26/2023

Date and Time Violations Observed: 04/25/2022 10:25

APN #(s): 028-011-002 & 028-011-003

Site Address: 1869 HWY 4, ARNOLD

Name:

US BANK TRUST NATIONAL ASSOCIATION TRUSTEE
C/O TRUMAN CAPITAL ADVISORS

Mailing Address:

200 BUSINESS PARK DR UNIT 103, ARMONK, NY 10504

You are in violation of the following provisions of the County Code:

- ☐ California Health & Safety Code §17920.3 Substandard building; fire damaged structure
- ☐ International Property Maintenance Code §109.2 Temporary safeguards; the structure must be secured against unauthorized access
- ☐ Calaveras County Code §17.04.180 Camping on private property; camping is occurring beyond the limits of the County Code
- ☐ Calaveras County Code §8.06.060 Public nuisance; junk, debris, and junk vehicles throughout property

You must obtain the required permits, and repair or demolish the building and premises to correct the conditions set forth above.

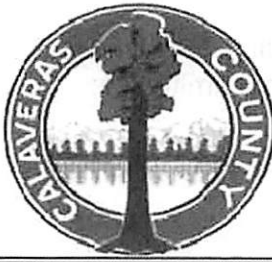
Please be advised that while immediate action is required to abate these apparent violations, a reasonable amount of time will be allowed for you to bring the property into full compliance. Please provide evidence of abatement to Code Compliance no later than **06/24/2023**. Failure to correct the violation(s) and provide evidence to Code Compliance may result in the issuance of an Administrative Citation and Order to Vacate, the assessment of a case management fee of **\$804**, and fines of **\$100.00** per day, per violation. The violation(s) **shall also be subject to abatement** by the County such as vacating, securing, and/or demolishing the structure pursuant to County Code Chapter 8.06. Once an Order to Vacate has been issued, the premises shall remain vacant until the above conditions have been corrected and a Certificate of Occupancy has been issued in accordance with Section R110.1 of the California Residential Code. To learn more about your rights and responsibilities under the County Code and the Code Compliance process, please review Chapter 8.06 of the County Code.

A handwritten signature in black ink, appearing to read "Thomas Watts".

Thomas Watts

Calaveras County Code Enforcement Officer

TWatts@co.calaveras.ca.us



Calaveras County

Building Department

(209) 754-6390
(209) 754-6396 fax

Website: www.co.calaveras.ca.us

Code Compliance

(209) 754-6326
(209) 754-6328 fax

Notice of Violation

Case Number: CE23-0006

Date of Notice: 01/20/2023

Date and Time Violations Observed: 01/19/2023 10:00

APN #(s): 028-001-42

Site Address: 2116 HWY 4, ARNOLD

Name: WILSON DONALD A TRUSTEE ETAL, C/O WILSON & WILSON
Mailing Address: 1695 BROADWAY, REDWOOD CITY, CA 94063

You are in violation of the following provisions:

☐ **California Health & Safety Code §17920.3 Substandard building;**

Any building or portion thereof including any dwelling unit, guestroom or suite of rooms, or the premises on which the same is located, in which there exists any of the following listed conditions to an extent that endangers the life, limb, health, property, safety, or welfare of the public or the occupants thereof shall be deemed and hereby is declared to be a substandard building:

(l) All buildings or portions thereof not provided with adequate exit facilities as required by this code, except those buildings or portions thereof whose exit facilities conformed with all applicable laws at the time of their construction and that have been adequately maintained and increased in relation to any increase in occupant load, alteration or addition, or any change in occupancy.

When an unsafe condition exists through lack of, or improper location of, exits, additional exits may be required to be installed.

(m) All buildings or portions thereof that are not provided with the fire-resistive construction or fire-extinguishing systems or equipment required by this code, except those buildings or portions thereof that conformed with all applicable laws at the time of their construction and whose fire-resistive integrity and fire-extinguishing systems or equipment have been adequately maintained and improved in relation to any increase in occupant load, alteration or addition, or any change in occupancy.

(n) All buildings or portions thereof occupied for living, sleeping, cooking, or dining purposes that were not designed or intended to be used for those occupancies.

☐ **California Building Code §105.1 Permits required;** tenant improvement permit required for change of use and occupancy and physical changes to the building

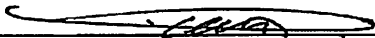
THE PREMISES MUST BE VACATED WITHIN 30 DAYS OF THE DATE OF THIS NOTICE. You must obtain the required permits, and repair or demolish the building and premises to correct the conditions set forth above.

An inspection conducted on 01/19/2023 by the Calaveras County Building Department and Ebbetts Pass Fire District found numerous violations including, but not limited to:

- Building not used as intended – portions of the building that are being used for living/sleeping were not designed or intended for that purpose
- Egress paths blocked.
- Fire Extinguishers out of date or discharged without being replaced.
- Smoke Detectors missing and not working.
- Compressed gas cylinders not chained as required.
- Missing drywall leaving exposed wood framing.
- Electrical panels missing “knock-outs” and proper circuit labels.
- Emergency path lighting inoperable or missing.
- Exit signs missing.
- Exposed wiring.
- Piled storage under stairway.
- Outlet covers missing.

Under Health & Safety Code Section 17975, the tenant may be entitled to receive relocation benefits from the property owner.

Please be advised that while immediate action is required to abate these apparent violations, a reasonable amount of time will be allowed for you to bring the property into full compliance. Please provide evidence of abatement to Code Compliance no later than **02/18/2023**. Failure to correct the violation(s) and provide evidence to Code Compliance may result in the issuance of an Administrative Citation and Order to Vacate, the assessment of a case management fee of **\$804**, and fines of **\$100.00** per day, per violation. The violation(s) **shall also be subject to abatement** by the County such as vacating, securing, and/or demolishing the structure pursuant to County Code Chapter 8.06. Once an Order to Vacate has been issued, the premises shall remain vacant until the above conditions have been corrected and a Certificate of Occupancy has been issued in accordance with Section R110.1 of the California Residential Code. To learn more about your rights and responsibilities under the County Code and the Code Compliance process, please review Chapter 8.06 of the County Code.



Thomas Watts

Calaveras County Code Enforcement Officer

TWatts@co.calaveras.ca.us

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this _____ day of _____ by and between the County of Calaveras ("County") and the Calaveras County Fire Services Joint Powers Authority (the "Fire Authority"). The County and the Fire Authority shall hereinafter be collectively hereinafter referred to as "Parties."

RECITALS

WHEREAS the County is a political subdivision of the State of California; and

WHEREAS the Fire Authority is a Joint Powers Authority formed pursuant to Government Code §6500 et. seq. by the Fire Districts located in Calaveras County and is authorized under Health and Safety Code ("HSC") §13861(j); and

WHEREAS, the Fire Authority has the authority to make decisions on behalf of its member Districts concerning the Districts' responsibilities to implement and enforce the building safety standards and other regulations adopted by the Office of the State Fire Marshal related to panic and fire safety under Part 2 of Division 12 of the Health and Safety Code, which shall be hereinafter referred to as "the State Building Standards"; and

WHEREAS, the Districts comprising the Fire Authority are responsible under State law to implement and enforce certain of the State Building Standards but are also authorized to delegate these responsibilities to their "authorized representative"; and

WHEREAS, the Fire Authority wishes to delegate some of its responsibilities to implement and enforce the State Building Standards to the County, through its Chief Building Official, who has or will have staff trained in the proper implementation and enforcement of these Standards; and

WHEREAS, the Fire Authority is, in exchange, willing to allow the County to collect fees from owners of structures subject to the State Building Standards directly, as authorized by State law, for assuming those responsibilities under the State Building Standards that would otherwise be the responsibility of its member Districts; and

WHEREAS the Parties find that consolidating the administration, planning, and financing of the enforcement of the State Building Standards will reduce the duplication of facilities, equipment, labor, administration, materials and supplies, planning, training, and;

WHEREAS the Parties believe that the consolidation and coordination of enforcement of the State Building Standards will provide a higher level of service to the public for less cost than can be achieved by the individual member agencies of the Fire Authority or by the Districts without County support; and

WHEREAS the Parties desire to form a partnership based on these common goals in order to increase the efficiency of the implementation and enforcement of the State Building Standards;

NOW THEREFORE, the Parties hereby agree as follows:

TERMS

1. All of the recitals are incorporated by reference herein as terms of the Agreement.
2. The County agrees to serve as the "authorized representative" of each member District of the Fire Authority for the purpose of implementing and enforcing those State Building Standards that are identified in Attachment A of this MOU, which is attached and incorporated by reference herein.
3. The Fire Authority hereby designates the County as its "authorized representative" for purposes of the implementation and enforcement of the State Building Standards described in Attachment A.
4. The County, in assuming the tasks responsibilities described in this Agreement, will deploy only those staff trained in the implementation and enforcement of those tasks and responsibilities.
5. The Fire Authority, on behalf of its member Districts, agrees to forgo those fees and charges it would otherwise be entitled by law to collect from property owners subject to the State Building Standards to cover the cost of providing services that will be assigned to the County pursuant to this Agreement.
6. The Fire Authority, on behalf of its member Districts, agrees that the County may, to the extent permitted by law, recover directly from property owners, and retain in full, the County's costs of implementing and enforcing those State Building Standards assigned to it under this Agreement.
7. The County shall, to the extent practicable, consult with the Fire Authority before creating job classifications or recruiting for staff that will be charged with implementing and enforcing those State Building Standards assigned to it under this Agreement.
8. The County shall designate a County Fire Marshal or other similarly qualified staff member to act as a liaison between the County and Fire Authority on the implementation and enforcement of the State Building Standards and shall charge this staff member with working collaboratively with the Fire Authority

towards the development of 1) uniform interpretations of the State Building Standards and 2) procedures for the uniform implementation of this Agreement.

9. Should the Parties not reach agreement on an interpretation of the State Building Standards, the Fire Authority's interpretation shall control. In such a circumstance, however, any claim, cause of action, or other proceeding that can be reasonably said to result from the Authority's contrary interpretation shall be deemed to be "arising from or in connection with or caused by" the Fire Authority so as to trigger the Fire Authority's indemnification and defense obligations to the County under Paragraph 11 of this Agreement.
10. This agreement is not intended to abrogate, negate, or supersede the legal authority of the Fire Authority, its member Districts, or the State of California. Should the Fire Authority wish to terminate the County's status as its authorized representative to undertake any activity described in Attachment A that legally requires its authorization, the Fire Authority may unilaterally rescind such authorization without formally amending this Agreement. Upon written notification that its authorization to undertake one or more activities described on Attachment A has been rescinded by the Fire authority, the County shall immediately cease the activity(ies) but shall be entitled to collect and keep its fees and charges for those services already rendered.
11. The Parties shall indemnify, defend, protect, hold harmless, and release the other, its agents, officers, representatives, volunteers and employees from and against any and all claims, losses, proceedings, damages, causes of action, liabilities, costs, or expenses (including attorneys' fees and witness costs) arising from, or in connection with, or caused by any act, omission, or negligence of such indemnifying Party or its agents, employees, contractors, subcontractors, or invitees. This indemnity provision shall survive the termination of this Agreement.
12. This Agreement shall continue until terminated by either party upon thirty (30) days advance written notice to the other party as follows:
 - a. County:
 - b. Fire Authority:
13. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto. No oral understanding or amendment to said Agreement not incorporated herein shall be binding on any of the parties hereto.
14. This Agreement constitutes the entire agreement between the County and the Fire Authority and supersedes all prior negotiations, representations, or agreements, whether written or oral. In the event of a dispute between the parties as to the language of this Agreement or the construction or meaning of any term hereof, this Agreement shall be deemed to have been drafted by the parties in

equal parts so that no presumptions or inferences concerning its terms or interpretation may be construed against any party to this Agreement.

15. If any provision of this Agreement shall be held or made invalid by a court decision, statute or rule, or shall be otherwise rendered invalid, the remainder of this Agreement shall not be affected thereby.

FIRE AUTHORITY

By: _____

Print Name: _____

Title: _____

Dated: _____

COUNTY OF CALAVERAS

By: _____

Board of Supervisors

Dated: _____

Approved As To Legal Form:

By: _____

County Counsel

Date: _____



File Code: 2720

Date: May 18, 2023

Ebbetts Pass Fire District
C/O Mike Johnson
1037 Blagen Road
Arnold, CA 95223

Dear Mr. Johnson:

This letter documents the acceptance of your proposal for occupancy and use of National Forest System (NFS) lands within Stanislaus National Forest. Specifically, you propose to construct a fire station and associated grounds on Highway 4 near the Calaveras Ranger Station. It is my understanding that the existing fire station has become obsolete and can no longer house the new fire apparatus. A larger, improved facility would reduce response times, improve medical services, and provide an interagency training facility.

We have received your facility drawings and maps of the proposed site. Pursuant to Forest Service regulations found at 36 Code of Federal Regulation 251.54(e), we are required to screen the proposal for its consistency with existing laws, regulations, our land and resource management plan and any other requirements. The Forest Service has completed an initial screening of your proposal and determined it meets our minimum requirements as a proposal.

As we have previously discussed, issuance of a Special Use Permit to authorize the occupancy and use of NFS lands (Use Code 362, Service Building) is subject to environmental analysis and documentation and requires a National Environmental Policy Act (NEPA) decision. I will accept your proposal as a formal written application for the purposes of the NEPA. An environmental analysis must be conducted pursuant to NEPA to determine the effect the proposed use may have on the natural and human environment (36 CFR 251.54(g)(2)). The required NEPA analysis should consider all resources including cumulative effects on adjacent lands, traffic and parking considerations, and water and sewer considerations. In addition, public and employee safety is critical. One of the items the NEPA analysis must include is consideration of the distance the proposed facility will be from the existing helipad and any mitigation required to ensure both uses can be safely operated absent any Federal Aviation Administration or any other prohibition to have both uses in the same general area.

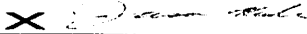
The Stanislaus National Forest (STF) annual program of work for this year has been in place for many months. Unfortunately - at this time - we do not have the resource specialists available to conduct the necessary NEPA analysis. Please consider your options to complete the needed NEPA analysis through other means (hiring a consultant, contracting, or possibly Alpine County resources). Once you have a strategy in mind, please contact the Forest so an initial conversation with the party who will conduct the analysis can be scheduled. STF staff will be able to provide checklists, species lists and other resources to ensure your efforts meet the resource needs and analysis that will inform the required NEPA decision.



Our plan moving forward is to utilize the SUP process in the short term. As our agency direction is to discontinue use of the 'Service Building' use code, the long-term plan will be to discuss permanent solutions such as a land exchange.

Please contact Renea Kennec, Forest Lands Manager, at renea.kennec@usda.gov or call 209-629-6299 if you have questions or clarifications concerning this project. The STF looks forward to working with you to provide improved emergency services & response on the HWY 4 corridor.

Sincerely,



Signed by: Department of Agriculture

JASON KUIKEN

Forest Supervisor



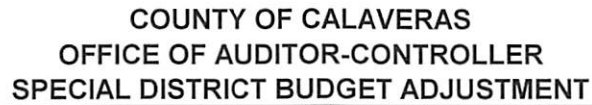
COUNTY OF CALAVERAS
OFFICE OF AUDITOR-CONTROLLER
DISTRICT SIGNATURE AUTHORIZATION

The person(s) named below are approved to sign for

Ebbetts Pass Fire District

- | | | <i>Claim
Transmittals</i> | <i>Transfers</i> |
|----|--|-------------------------------------|-------------------------------------|
| 1. | Mike Barr
Name (Typed) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| | Signature | | |
| 2. | Jon Dashner
Name (Typed) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| | Signature | | |
| 3. | Denny Clemens
Name (Typed) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| | Signature | | |
| 4. | J. Scott McKinney
Name (Typed) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| | Signature | | |
| 5. | Pete Neal
Name (Typed) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| | Signature | | |

Board Member Signature _____ Date _____
Requires Resolution demonstrating Attestation



Fiscal Year:	<u>2022-23</u>
District:	<u>Ebbetts Pass Fire District</u>
Org Key:	<u>2290 0010</u>

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

ATTEST: _____

Date: _____

By: _____

[Home](#)[How It Works](#)[Logout Mike Johnson](#)

CSDA Board of Directors Election Ballot - Term 2024 - 2026; Seat C - Sierra Network

Please vote for your choice

Choose **one** of the following candidates:

- *Pete Kampa, General Manager, Groveland Community Services District (incumbent)
- Kevin King, General Manager, Reclamation District 1000
- Beau Reynolds, North Highlands Recreation and Park District
- Nicholas Schneider, General Manager, Georgetown Public Utility District

*Incumbent



Pete Kampa*

[\[view details\]](#)



Kevin King

[\[view details\]](#)



Beau Reynolds

[\[view details\]](#)



Nicholas Schneider

[\[view details\]](#)

Continue

Cancel

This is the online voting system of CSDA. Powered by Simply Voting.



May 15, 2023

Ms. Cheryl Howard
District Secretary
Ebbetts Pass Fire District
Post Office Box 66
Arnold, California 95223-0066

RE: Notification of Election Ballot – 2023 SDRMA Board of Directors Election

Dear Ms. Howard,

The Special District Risk Management Authority (SDRMA) Board of Directors 2023 Election began in January, with the opening of nominations. On May 11, 2023, SDRMA's Election Committee reviewed the nomination documents submitted by the candidates in accordance with SDRMA's Policy No. 2022-06 Establishing Guidelines for Director Elections. The Election Committee confirmed that (4) candidates met the qualification requirements, and those names are included on the Official Election Ballot.

The Official Election Ballot Document Packet has been posted to MemberPlus and includes the following:

- *Election Ballot Instructions*
- *Official Election Ballot (Action Required)*
- *Candidate's Statements of Qualifications (4)*

The signed Official (wet signature) Election Ballot **MUST** be sealed and received by mail or hand delivery at SDRMA's office on or before 4:30 p.m. on Tuesday, August 8, 2023, to the address below. Faxes or electronic transmissions are NOT acceptable.

Special District Risk Management Authority
Election Committee
1112 "I" Street, Suite 300
Sacramento, California 95814

Important Balloting and Election Dates – The balloting and election dates are as follows:

- **August 8, 2023:** Deadline for members to return the signed Official Election Ballot.
- **August 9-11, 2023:** Ballots are opened and counted.
- **August 10-11, 2023:** Election results are announced, and candidates notified.
- **November 1-2, 2023:** Newly elected Directors are invited to attend SDRMA board meeting (Sacramento).
- **January 2024:** Newly elected Directors are seated, and Board officer elections are held.

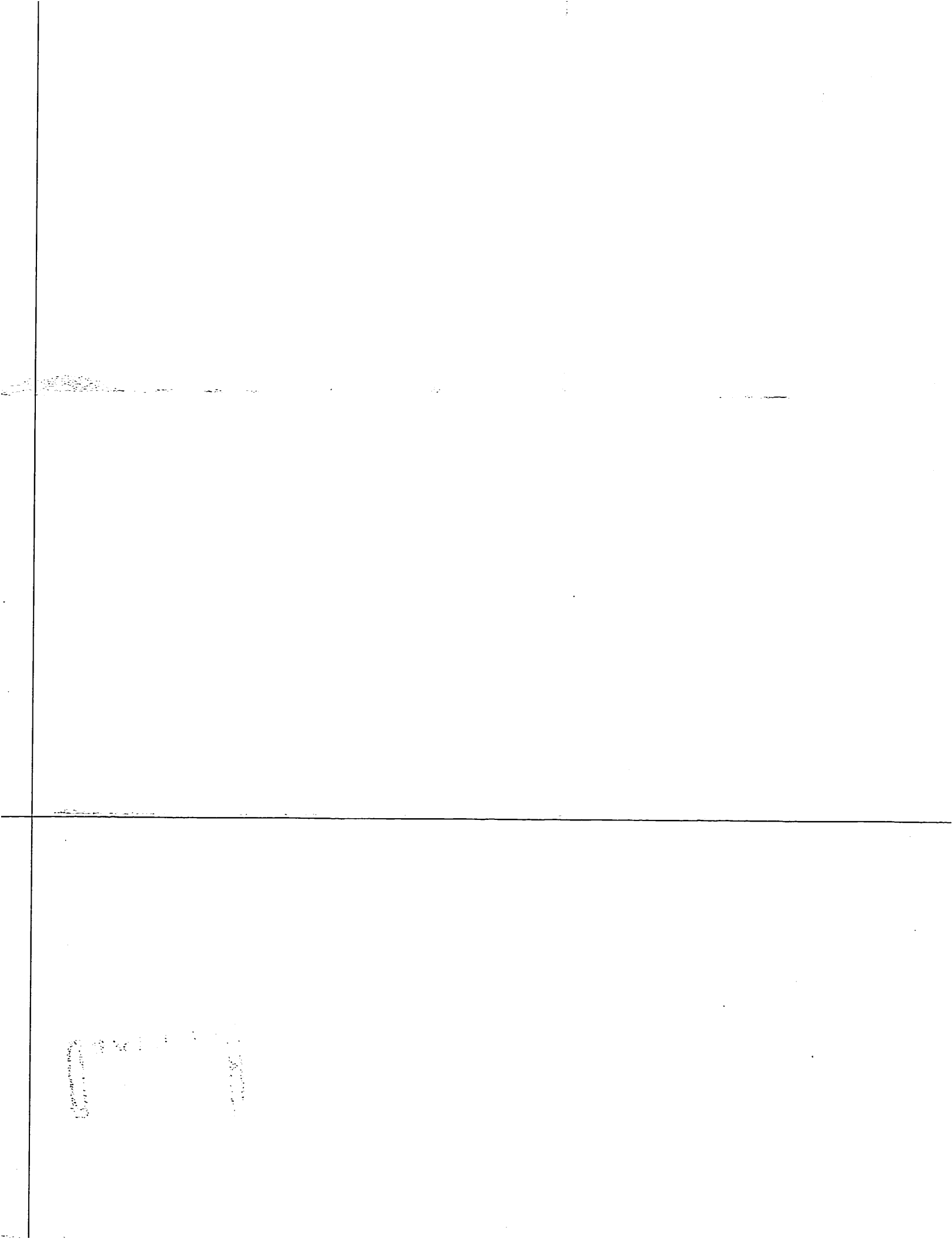
If you have any questions or would like to request a printed copy of the election documents, please contact SDRMA's Management Analyst Candice Richardson at crichardson@sdrma.org or 800-537-7790.

Sincerely,
Special District Risk Management Authority



Candice Richardson
Management Analyst







SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

2023 BOARD OF DIRECTORS ELECTION

OFFICIAL ELECTION BALLOT ATTACHED

This is an official election packet that contains items that require ACTION by your Agency's governing body for the selection of up to three (3) candidates to the SDRMA Board of Directors.

ELECTION PACKET ENCLOSURES

- ☐ Election Ballot Instructions
- ☐ Official Election Ballot (Action Required)
- ☐ Candidate's Statements of Qualifications (4)



SDRMA'S BOARD OF DIRECTORS ELECTION BALLOT INSTRUCTIONS

Notification of nominations for three (3) seats on the Special District Risk Management Authority's (SDRMA's) Board of Directors was mailed to the membership in January 2023.

On May 11, 2023, SDRMA's Election Committee reviewed the nomination documents submitted by the candidates in accordance with SDRMA's Policy No. 2022-06 Establishing Guidelines for Director Elections. The Election Committee confirmed that (4) candidates met the qualification requirements, and those names are included on the Official Election Ballot.

The Official Election Ballot along with a Statement of Qualifications as submitted by each candidate is posted to the SDRMA MemberPlus portal along with these instructions. Election instructions are as follows:

1. The Official Election Ballot must be used to ensure the integrity of the balloting process.
2. Print a copy of this ballot, then select up to three (3) candidates. Your agency's governing body must approve the Official Election Ballot at a public meeting. **Ballots containing more than four (4) candidate selections will be considered invalid and not counted.**
3. The signed Official Election Ballot **MUST** be sealed and received by mail or hand delivery at SDRMA's office on or before 4:30 p.m. on Tuesday, August 8, 2023 to the address below. Faxes or electronic transmissions are NOT acceptable.

Special District Risk Management Authority
Election Committee
1112 "I" Street, Suite 300
Sacramento, California 95814
4. The four-year terms for newly elected Directors will begin on January 1, 2024, and terminate on December 31, 2027.
5. Important balloting and election dates are:
 - **August 8, 2023: Deadline for members to return the signed Official Election Ballot.**
 - **August 9-11, 2023:** Ballots are opened and counted.
 - **August 10-11, 2023:** Election results are announced, and candidates notified.
 - **November 1-2, 2023:** Newly elected Directors are invited to attend SDRMA board meeting (Sacramento).
 - **January 2024:** Newly elected Directors are seated, and Board officer elections are held.

Please do not hesitate to contact SDRMA's Management Analyst Candice Richardson at crichardson@sdrma.org or 800-537-7790 if you have any questions regarding the election and balloting process.

**OFFICIAL 2023 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS**

VOTE FOR ONLY THREE (3) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery at SDRMA on or before 4:30 p.m., Tuesday August 8, 2023. Faxes or electronic transmissions are NOT acceptable.

- ☐ **ROBERT SWAN (INCUMBENT)**
Director, Groveland Community Services District

- ☐ **ACQUANETTA WARREN**
Vice Chair, Local Agency Formation Commission for San Bernardino County

- ☐ **JESSE CLAYPOOL (INCUMBENT)**
Board Chair, Honey Lake Valley Resource Conservation District

- ☐ **SANDY SEIFERT-RAFFELSON (INCUMBENT)**
General Manager, Herlong Public Utility District

ADOPTED this ____ day of _____, 2023 by the:

at a public meeting by the following votes:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST:

APPROVED:

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates
– no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Bob Swan
District/Agency Groveland Community Services District (GCSD)
Work Address P.O. Box 350, Groveland CA 95321
Work Phone (209) 962-7131 Cell Phone (408) 398-4731

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I have been a member of the SDRMA Board for two terms. I would like to be elected to a third term because:

1. As a board member of Groveland CSD, I am very aware of the great value that smaller districts get from their membership in SDRMA, and I'd like to continue to support the Authority's great member services.
2. While the organization continues to operate well, thanks to its experienced and motivated staff, we are once again going through a period of management change. I believe that Board continuity is particularly important at such a time.
3. The California re-insurance market continues to be challenging. I believe that my eight years of board experience will be helpful as we negotiate the potentially tricky economic future.
4. Personally, I feel that we have a very well-functioning and collegial Board, and I find it both challenging and enjoyable to be part of it.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

1. SDRMA Board: Member since 2016, presently Vice President. I am our representative on the CSDA Legislative Committee (and a member in my own right), and on the Alliance Executive Council.
2. Groveland CSD Board: Member since appointment in June 2013. I was Board President 2014-2018.
3. Member of Board of Southside Community Connections, which is a 501(c)(3) nonprofit in Groveland that provides transportation, educational, social and recreational services to seniors and differently-abled folks in the Groveland area. I was on this Board from 2018 through 2022, mostly as Treasurer.
4. Board Member (Treasurer) of Pine Cone Performers, a local community choral and acting group, since 2010.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

Background: BS Physics, MS Computer Science. 3 years in USAF. 30 years in the semiconductor industry as engineer, engineering manager, business unit director.

Skills, etc.: Very familiar with financial reports and cost accounting. Working knowledge of computer and communications technology. In my work life, I managed geographically distributed organizations with up to 150 technical personnel and up to \$120 million in annual sales. I'm pretty good at helping groups work together to achieve consensus (or, failing that, acceptable compromise).

In recent years, most of my volunteer work has been in driving folks (who can't drive themselves) to medical appointments, shopping, and the like. This is one of the services of Southside Community Connections.

I'm also a pretty decent choral singer, but that's not relevant to this application.

What is your overall vision for SDRMA? (Response Required)

Our vision statement is "To be the exemplary public agency risk pool of choice for California special districts and other public agencies". To achieve this vision, I believe we must focus on:

(1) maintaining long-term financial stability, by ensuring that there is a fair allocation of cost versus risk across the membership, continuously evaluating the appropriate level of risk retention, and using creative ideas like our "captive" reinsurance agency to enhance our cash position.

(2) continue to expand our risk management training and assistance services. We have made significant improvements in this area by bring it internal to the Authority.

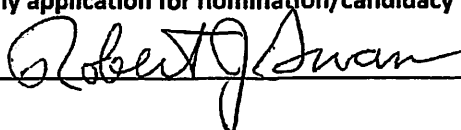
(3) continue to emphasize services to our core membership: small to mid-sized districts with limited options for insurance.

(4) ensure that SDRMA remains a desirable workplace, and maintain our highly-qualified and responsive staff.

Above all, remember that this is an insurance pool, owned by its member agencies, and maintain an overarching focus on member service and support. Make certain that we will be here for our members.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

4/11/2023

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* **ACQUANETTA WARREN**
District/Agency **Local Agency Formation Commission (LAFCO) for San Bernardino County**
Work Address **1170 W. Third Street, Unit 150, San Bernardino, CA 92415-0490**
Work Phone **(909)388-0480** Home Phone _____
*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

As a City Mayor I have been fortunate to serve on regional boards that include special district representation: San Bernardino Countywide Oversight Board and Southern California Water Coalition's Board of Trustees. I realize that special districts, especially the smaller districts, are not included in the conversation for a variety of matters. Currently, I serve on San Bernardino LAFCO and the California Association of LAFCOs, which do have robust special district representation. I believe that my skills, experience, and understanding can contribute to SDRMA. Specifically, I want to contribute by developing programs that would help member agencies maximize their protection and minimize their risks.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I currently serve as mayor for the City of Fontana. This is my fourth term, and my focus has been bolstering economic development, creating educational opportunities, improving public safety, and advocating for a healthier community. As mayor, I have been fortunate to serve on:

- San Bernardino LAFCO since 2014, serving currently as Vice Chair of the Commission. I am also a Board Member of the statewide organization of LAFCOs, CALAFCO, serving as Treasurer
- San Bernardino County Transportation Authority: Board of Directors, General Policy Committee, and Transit Committee
- San Bernardino County Racial Equity Committee for the San Bernardino Council of Governments
- San Bernardino Countywide Oversight Board

In addition, I am the current Chair for the Southern California Water Coalition's Board of Trustees as well as Co-Chair of its Task Force for Water Equity, Access, and Affordability.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

Aside from being Mayor for the City of Fontana, I am currently the District Director for the Second Supervisorial District for San Bernardino County and I coordinate district services and communications with constituents, I oversee community outreach efforts, as well as supervise district staff.

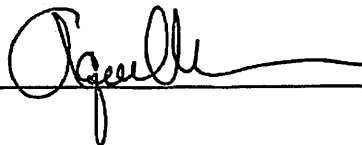
In addition to local-level involvement, I have served on the State Park Commission and as a trustee of the United States Conference of Mayors, an official non-partisan organization of cities in the United States with populations of 30,000 or more. I have also served in community organizations such as Water/Recycled Water Projects and Development Processing for New Communities, Casa Colina Rehabilitation Hospital Board of Directors, and the Upland YMCA Board of Directors.

What is your overall vision for SDRMA? (Response Required)

My vision for SDRMA is to ensure that it continues to be the best risk management agency, who will continue to listen and communicate with its member agencies. I would strive to make sure SDRMA continues to provide excellent service, provide educational and training programs that are beneficial to its member agencies, and offer more resources that add value to its members. Lastly, I want to make sure SDRMA operates in the highest ethical manner with complete transparency.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

4/25/2023

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Jesse D. Claypool
 District/Agency Honey Lake Valley Resource Conservation District
 Work Address USDA Service Center 170 Russell Avenue, Suite C, Susanville, CA 96130
 Work Phone 530-257-7271 Cell Phone 530-310-0232

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

My interest for being on the SDRMA Board of Directors is because I believe it is imperative for there to be
a knowledgeable and experienced voice on the Board with the perspective of the small to mid-size special
district. In addition, I am eager to continue working with SDRMA staff and fellow Board members, providing
relevant and affordable solutions, available to all special districts.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

The vast amount of understanding and experience that I've gained as a current member of the SDRMA
Board of Directors will undoubtedly aide as I continually strive to be an increasingly effective member of
the SDRMA Board of Directors going forward.

In addition to being a current SDRMA Board member, I am currently Chairman of the Board for the Honey
Lake Valley Resource Conversation District and a board member of a Regional Water Managment Group.
Previously I have served on the following, Lassen County's Civil Grand Jury, two terms, CSDA Professional
Development committee, two terms, Janesville Union School District trustee, Technical Advisory Committee
for the prevention of violence against schools K-12, two terms, and CSDA Member Services committee, two
terms.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**


What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

I have attended various board member trainings and completed leadership and governance classes, including the following: CSDA's Extraordinary Leadership Training and CSDA's Special District Leadership Academy.
I have received CSDA's Recognition in Special District Governance certificate and successfully completed Executive Education in Public Policy at University of Southern California, Sol Price School of Public Policy.

What is your overall vision for SDRMA? (Response Required)

My continued vision for SDRMA is to be effective within the communities they serve. With focused attention to affordable solutions, administered by a team of highly dedicated professional staff, SDRMA will continue to be an industry leader providing affordable solutions to its members.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 4/20/2023

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

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– no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Sandy Seifert-Raffelson
District/Agency Herlong Public Utility District
Work Address P O Box 115, Herlong CA 96113
Work Phone (530)827-3150 Cell Phone (530)310-4320

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I am a current Board member of SDRMA and feel that I have added my financial and general manager background to make a better-informed decision for SDRMA members. As a Board member, I continue to improve my education of insurance issues and look forward to representing small District's and Northern California as a voice on the SDRMA Board. I feel I am an asset to the Board with my degree in Business and my 35 plus years' experience in accounting and special districts.

I understand the challenges that small District face every day when it comes to managing liability insurance, worker's compensation and health insurance for a few employees with limited revenue and staff. My experience in small districts give me an appreciation of the importance of risk management services and programs, especially for smaller District that lack expertise within.
I feel I am an asset to this Board, and would love a chance to stay on 4 more years!

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

While serving on the SDRMA Board, I have been privileged to be Secretary of the Board, Vice-President and currently President. I have served on CSDA's Audit and Financial committee's for several years. I have served on the SRLF Board and current President; Northeastern Rural Health Clinic Board; Fair Board; School and Church boards; 4-H Council and leader for 18 years; and UC Davis Equine Board. In the past 30 years, I have learned that there is no "I" in Board and it can be very rewarding to part of a team that makes a difference for others.

As part of my many duties working for Herlong PUD, I worked to form the District and was directly involved with LAFCo, Lassen County Board of Supervisors and County Clerk to establish the initial Board of Directors and first policies for HPUD. I have administered the financial portion of 2 large capital improvement projects with USDA as well as worked on the first ever successful water utility privatization project with the US Army and Department of Defense. I am currently in the middle of a 14 million infrastructure project with SRF monies. I am also the primary administrator of two federal contracts for utility services.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

I have my Bachelor's Degree in Business with a minor in Sociology. I have audit small districts and worked for a small district for almost 18 years. I am a good communicator and organizer. I have served on several Boards and feel I work well within groups or special committee. I am willing to go that extra mile to see things get completed.

~~I believe in recognition for jobs well done. I encourage incentive programs that get members motivated to participate and strive to do their very best to keep all losses at a minimum and reward those with no losses.~~

~~With HPUD and with SDRMA both boards and employees have worked hard to receive their District of Distinction and their District of Transparency.~~

~~I feel I am a good leader with people skills that can accomplish what is necessary to keep a District or JPA moving forward.~~

What is your overall vision for SDRMA? (Response Required)

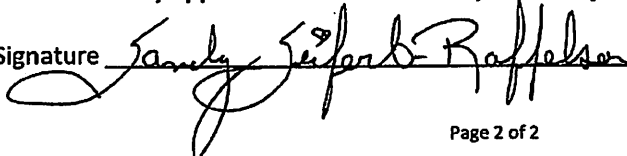
SDRMA Staff and Board work together to bring Special Districts affordable insurance for the pool they serve. By

~~listening to the needs of all California Special Districts and meeting those needs at a reasonable price that Special Districts can afford. I would continue advocating for these continued efforts and rewarding continue education for all Districts and employees.~~

~~I see SDRMA pool continuing for centuries and serving those needs.~~

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

4/17/2023